ANNUAL REPORT 2012





CONTENTS

CHAIRPERSON'S REPORT	4
An Overview of the Organisation	6
CONTACT DETAILS	7
REGISTRATION DETAILS	7
Our vision	7
MISSION STATEMENT	7
GOVERNANCE	8
BOARD OF DIRECTORS	8
Organogram	10
AWARDS FOR LONG SERVICE	11
CHANGE IN BOARD OF DIRECTORS.	11
MEETINGS HELD IN 2012	11
POLICIES AND PROCEDURES	11
Annual Audit	11
MARKETING STRATEGY	12
SCHOOL VISITS	12
SCHOOL RESOURCES AND DISTRICT EDUCATION OFFICE	12
Brochure	12
Website	12
Advertising	12
MARKETING OUTCOMES	12
SELF-SUSTAINABILITY STRATEGY	13
Services	13
COMPUTER CLASSES	13
REGISTRATION	13
AIRTIME SALES	13
VENUE HIRE	13
Beneficiaries	14
LOCATION OF MEMBERS AND TRANSPORT SYSTEM	14
Endorsements	15
OPERATIONS	18
DIGITAL VILLAGE	18
COMPUTER LITERACY	18
BASIC COMPUTER LITERACY CLASSES	18
MICROSOFT UNLIMITED POTENTIAL COMPUTER FUNDAMENTALS CLASSES	18
SCHOOL CAT PROGRAMME	19
TECHNOLOGY PROGRAMME	19
PROTEC STANGER	19
CAREER DEVELOPMENT	20
VOLUNTEER SKILLS PROGRAMME	20
WORK SKILLS TRAINING	20
TRAVEL AND TOURISM LEARNERSHIP PROGRAMME	20
STAFF TRAINING	20
IPN 2012 CONFERENCE	20

CHILD WELFARE KWADUKUZA WINTER FAIR 2012	21
FOOD FOR LIFE	21
FUNDED MST PROJECTS	21
NEDBANK FOUNDATION GRADE 11 & 12 MST PROGRAMME	21
NEDBANK FOUNDATION UNIFORM AND STATIONERY HANDOUT	21
NEDBANK PRIVATE WEALTH GRADE 11 AND 12 MST PROGRAMME	22
ANGLO AMERICAN CHAIRMAN'S FUND EDUCATOR TRAINING	22
MST 2012 RESULTS.	22
Funded Skills Projects	24
ABSA AND DG MURRAY TRUST SKILLS DEVELOPMENT PROGRAMMES	24
REASONS THE CENTRE EXCELS IN THEIR ENDEAVOURS	24
Gallery	25
Treasurer's Report	30
Auditors Report	31
DONORS	50
NEEDS OF THE CENTRE	51
THANKS AND APPRECIATION	53



CHAIRPERSON'S REPORT



It gives me pleasure to report on the KwaDukuza Resource Centre activities for 2012. We are proud of the work done during the year under review and the number of individuals we were able to assist.

Funded Programmes

In 2012, we introduced Skills Development. This programme helped many matriculants who were struggling to find employment. It was funded by the ABSA Foundation and the DG Murray Trust. It was an overwhelming success and we hope to continue with skills development in 2013 and the years there after.

We also introduced Primary School MST Educator Training. This programme was funded by the Anglo American Chairman's Fund and will be completed in 2013. Depending on future funding, we expect it to continue in years to come.

Our MST Grade 11 and Grade 12 results have improved from 2011 in terms of the number of Bachelor passes and overall pass rate. We achieved a 100% pass rate, 72% Bachelor passes, 21% Diploma passes and 7% Higher Certificate passes. This programme was funded by Nedbank & Nedbank Private Wealth, formerly BoE.

Finances

In 2012, we increased our revenue, minimised our spending and reduced our deficit. Of significance is the fact that we achieved this without sacrificing our service delivery. In the next financial year, we aim to report an even smaller deficit and in the years thereafter, a surplus.

Having always been prudent with our finances, we can report that this deficit was not a result of reckless spending, but rather a direct result of the recession that gripped South Africa and the world a few years ago. Some countries are still struggling to shake off the ill-effects of that recession and it also took its toll on our fundraising initiatives. This recession forced the closure of many non-profit organizations like our own and had it not been for the hard work of our dedicated staff — in particular Alan Govender, Sharon Olivier and Colin Naicker, we would have been in greater difficulty. It is a known fact that the recession I am talking about forced many Non — profit organisations like ours to close down.

Our Centre is now on the road to self-sufficiency where we hope to stop living "from hand—to—mouth". We hope to achieve this in the coming years through raising more money through our funded programmes, venue hire, marketing and upgrading of our equipment.

Challenges

Our journey in 2012 was not plain sailing and we lost the services of three of our longest serving Directors on the Board. Sadly, two of our stalwarts – Mr Thesu Reddy and Mr Jugoo Govender – passed away and Mr David Kramer resigned due to a heavy workload at the Sci-Bono Discovery Centre and the Gauteng Department of Education.

As always, our small staff worked extremely hard delivering a labour of love to the Centre and my sincere thanks are extended to each of them.

Conclusion

In conclusion, I would like to thank all our donors and funders:

- Sappi Limited
- Nedbank Foundation
- Nedbank Private Wealth formerly BoE
- ABSA Foundation
- DG Murray Trust
- Anglo American Chairman's Fund
- Internet Solutions
- Nkonki KZN
- KwaDukuza Municipality
- Randees Electrical
- K9 Security Services

I also wish to recognise the dedication of my fellow Board members, our volunteers, and our members who support the KwaDukuza Resource Centre.

Thank you

Mbusiseni Mbongeni Mazive

Chairperson









AN OVERVIEW OF THE ORGANISATION

The KwaDukuza Resource Centre was founded by Sappi in June 2000 with the goal of providing resources to surrounding schools in need. There was a learner to teacher ratio of 50:1 which resulted in extremely poor matric pass rates over the years.

The Centre existed for the next three years under the aegis of Sappi Limited. On 6 February 2003, the Centre obtained its Section 21 Company status and became an independent organisation, but is still supported by Sappi to the tune of R 600 000.00 per annum for running costs of the Centre.

Although the Centre still stands as a central point, providing teacher aids and administrative services to schools and the community, our focus has now increased to include the following services: computer usage and training (the Centre has over 50 computers with internet and MS Office, over 21 630 people have already obtained computer literacy through the Centre), photocopying, bookbinding, laminating, faxing and printing. The Centre also conducts technology classes for local schools, is used by some rural schools as a venue for their CAT lessons and exams, conducts lessons for primary school mathematics, and provides career counselling. Through project funding the Centre has been able to provide MST programmes to both primary and secondary school learners and educators, and provides teacher development in gateway subjects, as well as developing skills in unemployed post matriculants.

The Centre aims to improve the standard of ICT and MST education in the area and create a community with proficient skills to reduce unemployment and enhance the workforce in the KwaDukuza area.

Today, the Centre is a well-established, fully fledged independent NGO catering for the needs of community and schools in the area. The Centre is fully utilised by the schooling fraternity (educators and learners), tertiary students, and the community at large. Our communities are enthusiastic for knowledge and their support is overwhelming.

Despite over a decade of existence- a major feature of the KwaDukuza Resource Centre is its pristine condition. There is no graffiti, scratches or malicious damage in the Centre. The simple rule is "it belongs to you and if you destroy it - you have nothing to educate yourself with".

CONTACT DETAILS

KwaDukuza Resource Centre 1st Floor, Old Mutual Building Cnr Gizenga & Hulett Street, KwaDukuza, 4450

Tel +27 (0)32 551 6251 Fax +27 (0)32 551 6250 www.resourcecentre.org.za info@resourcecentre.org.za



REGISTRATION DETAILS

Section 21 Company Registration: 2003/002622/08

NPO Registration Number: 027-299-NPO Section 18A Reference: 18/11/13/1489

OUR VISION

The KwaDukuza Resource Centre will be influential in the enhancement of education, through the provision of equitable access of resource materials that benefits the broader community of KwaDukuza.

MISSION STATEMENT

The KwaDukuza Resource Centre participates in learning and teaching ventures by building collections and establishing links to an increasingly global body of knowledge, as well as providing users with guidance to a wide range of resources.

The KwaDukuza Resource Centre is a shared asset of a diverse academic community dedicated to fostering achievement, leadership and life-long critical thinking. Further to this, the KwaDukuza Resource Centre will provide an educational forum for people interested in promoting effective school programmes as viable instruments in the educational process. With a welcoming environment that encourages personal enrichment, the KwaDukuza Resource Centre ties the academic community to varied cultural and scholarly traditions and works in co-operation with other professional educational organisations and NGOs.

Implicit in this statement, is recognition that no resource centre can be self-sufficient. The KwaDukuza Resource Centre will have to rely on other information services to supplement locally available resources and the staff recognises a responsibility to share resources with the broader local and scholarly community.







GOVERNANCE

BOARD OF DIRECTORS



Mbusiseni Mbongeni Mazive

Director (2008 – Present) Chairperson Principal – Shekembula High School

Qualifications – Secondary Teacher's Diploma (STD), BA (HONS), MA (PHIL), Advanced Certificate in Education Management (ACE)

Mr Mazive is on the Executive committee, is a signatory to the KwaDukuza Resource Centre bank accounts, Chairperson of PROTEC Stanger, Vice President of the Ilembe Cricket Union and Black African Representative of the KZN Cricket Union.



Marthinus Erasmus (Thinus)

Director (2006 - Present) Treasurer

Organisation & Development Manager Coastal Hub – Sappi Southern Africa Limited

Qualifications - MBA

Mr Erasmus is on the Executive committee, he is a signatory to the KwaDukuza Resource Centre bank accounts and PROTEC Stanger Board member. He is a Career professional in the HR field with past experience in Recruitment, Employee Administration, Employee Relations and People development fields. In his current role he is focusing on Change Management and Organisational Development.



Praveen Sham

Director (2003 – Present)

Senior Partner, Attorney - Sham and Meer

Qualifications - B.A.; LL.B

Mr Sham served the Resource Centre as a Director since its inception and as its Chairman for three years. He checks all legal contracts and negotiates our lease agreements with our landlord. In Child Welfare, he serves as the President of Child Welfare SA: KwaDukuza, Chair of the Provincial Board of Child Welfare South Africa and member of the National Board and Executive Committee of Child Welfare South Africa. He also serves on the Council of the KwaZulu-Natal Law Society and on the Council and Manco of the Law Society of South Africa. From 1992 to 1996 he chaired the Lower Tugela Peace Committee.



Wilhelmina Luthuli (Veli)

Director – (2004 – Present)

Ms Luthuli has served as a trustee on the Chief Albert Luthuli Education and Community Development Centre and as a Board member for Umgeni Water. She served as KwaDukuza Deputy Mayor from 2000 to 2006 and speaker from 2006 to 2011. She was a Ward 11 councillor from 1996 to 2011. She serves as a link between the KwaDukuza Municipality and the Centre.



Thesu Reddy

Director (2009 - 2012)

Managing Director - Stanger Textiles Industries & CEO - Bartel Kabel Werker

Mr Reddy and his family supported the Centre for many years by means of donations and volunteering services. He was a Trustee of the Stanger Siva Temple.



David Kramer

Director (2003 - 2012)

CEO – Sci-Bono Discovery Centre

Qualifications – B. Ed. cum laude; Royal Soc. of Arts TOEFL Certificate; H. Dip Ed.; B Com. (Economics) Mr Kramer has served the Resource Centre as a Director since its inception, he advises the Centre on all fundraising and NGO regulations & requirements. He presently serves on the Boards of SAASTEC, NID and NSTF.



Sivalingam Naicker (Basil)

Director (2006 – Present)

Retired as Human Resources Superintendent from Sappi Limited

Qualifications – Human Resources Management, Industrial Training & Industrial Relations

Mr Naicker has been a Director of the KwaDukuza Resource Centre since inception. He forms part of the

Executive committee and oversees all Human Resource matters. He serves on the Board of PROTEC

Stanger.



Jugnadhan Govender (Jugoo)

Director (2003 - 2012)

Retired – Principal of L. Bodasing Primary School (1997)

Qualifications - Diploma in teaching, Qualified Cricket Coach

Mr Govender was a Director of the KwaDukuza Resource Centre since inception and formed part of the Executive committee. He served on the Board of PROTEC Stanger and was involved with many local community projects and was a cricket coach to numerous local scholars before he became ill.



Zelda Schwalbach

Director (2007 – Present)

Regional Communications Manager for KZN - Sappi Southern AfricaLimited

Qualifications: BA Communications Degree

Ms Schwalbach has been actively involved in promoting the KwaDukuza Resource Centre as one of Sappi's leading exemplary Corporate Social Responsibility projects since shortly after its inception. She assists with the marketing, media and public relations and certain communications aspects for the Centre and ensures that the relationship between the Centre and Sappi is managed to maximise positive exposure for both parties at all times. She serves on the Board of PROTEC Umkomaas Branch.

religious, cultural and community organizations. Dr Gokar served the Resource Centre since its inception;



Kiron Gokar

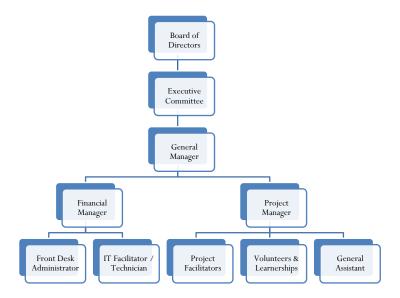
Director (2006 – Present)

Deputy Principal – Stanger Training Centre Qualifications: UDE-IS; Ba; Bed: Med; DEd

Dr Gokar has been teaching Life Sciences and Physical Science for 30 years. He is involved with various

he was appointed as Director in 2006 and served as chairman for one year.

ORGANOGRAM



The KwaDukuza Resource Centre is governed by 10 Directors and a wider Board who meet quarterly to make final decisions on major issues. An Executive committee, consisting of Board of Directors and members of the Wider Board residing locally, meet to attend to operational issues.

The Centre has a management team of 3 as well as an IT facilitator/technician, a front desk administrator and a general assistant. This was supplemented by a number of volunteers and two learnership students from the Travel and Tourism unit in 2012. Project facilitators are employed as projects dictate.

The job description entails the following:

<u>General Manager/Fundraiser</u>: Manages and oversees the Centre functionality and is involved in fundraising, marketing, reporting, etc.

<u>Financial Manager</u>: Oversees financial issues, reporting, budgeting, cost reports, audit preparation, sales and part of the fundraising process. She also manages IT issues together with an external IT contractor.

<u>Project Manager</u>: Oversees all projects (In house and funded projects) - reporting, statistical analysis, school visits, marketing, etc. He also manages the volunteers and learnership students.

<u>Computer Facilitator</u>: Facilitates computer classes at various levels for projects and to the community. He also trouble shoots computer errors, helps maintain the computers and assists members with computer tasks.

<u>Front Desk Administrator</u>: Welcomes all visitors to the Centre, is responsible for daily sales, reception tasks and basic administrative services.

<u>General Assistant</u> (Sponsored by KwaDukuza Municipality): Helps to maintain the cleanliness of the Centre and assists in general duties.

<u>Project Facilitators</u>: Independent contractors who have excelled in their field are employed to facilitate our various projects and where applicable create relevant subject material.

<u>Volunteers/Trainees</u>: Gain administrative skills by assisting with administrative tasks, assisting our members with computer queries. The Centre provides the volunteers with life, secretarial and commercial skills which have led to the successful placement of many of our volunteers over the years.

AWARDS FOR LONG SERVICE

Praveen Sham, Basil Naicker, Jugoo Govender and David Kramer were honoured for their sterling work as Directors of the KwaDukuza Resource Centre for more than a decade. These members were engaged by Sappi, even before opening the Resource Centre's doors on 2 June 2000, to put processes and structures in place. Praveen Sham, an attorney with a history of involvement in the local community oversees all legal matters and gives sound advice on social development issues whilst Jugoo Govender, first Chairperson of the Centre, had been involved in the day to day functionality of the Centre. Basil Naicker was the linkman between the community and Sappi, overseeing all the human resource issues at the Centre; his commitment never wavered even after retiring from Sappi. He oversees all the human resource issues at the Centre. David Kramer, CEO of Sci-Bono Discovery Centre which is part of the GDE, is the Centre's educational and fundraising expert. He provides sound advice and keeps the Board abreast of new NGO regulations and requirements. These gentlemen were the pioneers of the Centre and it is their involvement with community services over the years, their knowledge and their personal sacrifices which makes them remarkable individuals. Sappi presented each of them with an inspirational token of appreciation in March 2012.

CHANGE IN BOARD OF DIRECTORS

Although 2012 was a successful year for the Centre, we have had 3 immense losses to our Board of Directors. In July this year David Kramer tended his resignation as his work load with the GDE had drastically increased. Jugoo Govender, our first Board Chairperson, lost his fight against cancer on 6 September and Thesu Reddy, who has funded and supported the Centre through his family trust and local company since inception, passed away on the 18 September 2012 due to a massive heart attack.

New Directors will be appointed in 2013.

MEETINGS HELD IN 2012

Board meetings: 3

EXCO Meetings: 4

Annual General Meeting: 1

We were unable to make up a quorum to hold the 4th Board meeting scheduled for the year.

POLICIES AND PROCEDURES

The Centre is run stringently on policies and procedures. Internal Policy Procedures (IPPs) based on Sappi principles are utilised and are in accordance with policy requirements.

ANNUAL AUDIT

The KwaDukuza Resource Centre's annual audit, conducted by Nkonki KZA who is registered with SAICA and IRBA, is in accordance with International Financial Reporting Standard for Small and Medium-sized Entities.

MARKETING STRATEGY

School visits

We visit schools for the recruitment of learners to the Centre and for technology lessons and to nurture relationships with our local schools. We provide schools with up to date information regarding the changes in education.

School resources and District Education Office

All marketing material, workshop materials and notices are sent to the Local District Office for disbursement to schools. We have a very good relationship with the Local Education District Management and the Superintendent of Education.

Brochure

We have a marketing brochure which was produced by Sappi to market the Centre to various institutions and organisations. Brochures are forwarded to all our donors when applying for funding. The brochure outlines the various facets of the Centre and the accompanying CD provides a 15 minute display on the activities of the Centre. Although the CD dates back a few years, our activities have not changed much. What has changed is the level of services we now offer as compared to the time we commenced our business.

Website

People are encouraged to view our website for information on our Centre.

http://resourcecentre.org.za

Advertising

News about events, workshops, projects and donations are continuously submitted to the local newspapers.

Marketing Outcomes

Our marketing efforts are reflected by the number of people who visited the Centre in 2012. Approximately 56 197 users visited the Centre for various reasons in 2012.

Computer related training: 663

Educator Programmes: 604

MST Learners Programmes: 520

Venue hire / usage: 1 200

HIV/Aids Workshops: 40

Skills Training: 170

Career Guidance: 280

Administrative services: 7400

Digital Village Computer usage: 45 300 (half hour slots)

SELF-SUSTAINABILITY STRATEGY

The Centre does everything possible to raise funds either in cash or in kind. Most of the funding we receive is for projects and only a small portion of the funds are allocated towards overheads. Therefore it is imperative to keep strategising and implementing new ways to become self-sustainable.

Services

All duplication and printing services are charged at a nominal cost, the Centre makes a small profit on administrative services — book binding, laminating, typing, etc. which help to sustain the Centre. Our fees are kept to a minimum due to the poor economic climate of the communities that we serve.

Computer classes

The Centre offers Microsoft Unlimited Potential computer classes to the public at a cost of R500 for a 16 hour course. These classes need to be marketed and increased for it to become a viable means of sustainability.

Registration

Registration fees contribute on average 2% towards the overheads - salaries, rent, repairs and maintenance, etc. Indigent children, who are eager to learn, are allowed free entry for a three month period. The Board has made a decision not to increase registration fees at this stage due to the poor economic climate.

Scholars - R20.00 for a 3 month term

Adult - R50.00 for a 3 month term

Schools & Pensioners - No charge

Airtime Sales

There has been a demand for the Centre to sell airtime to the public. The Centre always aims to meet the demand of its members so this is a venture that has recently been addressed. Although airtime sales have a very small profit margin, additional services offered draws more people to the Centre.

Venue Hire

The Centre has 3 rooms that are available for venue hire. Our Seminar room has computers available for training which contain the isiZulu language interface, useful for rural communities who are not English literate. Our TechnoLab is used when group work is required. The conference room can hold bigger workshops and has free standing desks that can be arranged to suit the needs of the situation. The rooms have all the amenities needed for any conference or workshop — whiteboards, data projector, interactive boards, TV and flip charts. We are challenged by limited parking space. We have restructured our fees, which are now dependent on the number of attendees. This has proved to be a successful tactic.

1 - 10 delegates R500.00 per day

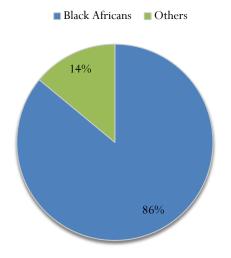
11 - 20 delegates R 750.00 per day

20+ delegates R 1 000.00 per day

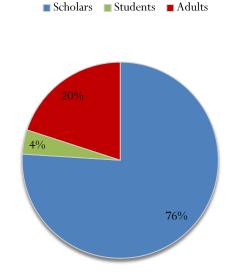
BENEFICIARIES

The Centre measures its success on the basis of membership, project enrolment and facility usage. Enrolment has reached 20 670 members and over 10 275 people have received a day pass since inception. Approximately 160 users are recorded on a daily basis. The 2012 demographics of our membership are as follows:





Membership Breakdown



LOCATION OF MEMBERS AND TRANSPORT SYSTEM

Originally, the Centre catered for people within a 15 km radius of KwaDukuza. Due to the demand for resources in schools and resource centres, the KwaDukuza Resource Centre now caters for schools 80km to 100km away. The Centre also prides itself in the outreach work done in rural areas.

The Centre is centrally situated, within easy walking distance to a taxi rank, train station and bus rank. Learners come to the Centre after school and leave at 16h30 when the Centre closes for the day. Many learners buy seasonal tickets for public transport. This is the reason our enrolment and attendance to the Centre is reduced during the longer holiday periods as learners do not return to school after examinations. This is a normal trend each year.



KWADUKUZA RESOURCE CENTRE



RURAL SCHOOL WE SUPPORT

ENDORSEMENTS

Below are original comments received from some of our Nedbank and BoE MST learners:

"This programme added value to my performance. I was able to share ideas with learns from other school's I have gained a lot from this programme." Siboniso Makhanya - Grade 12 Shekembula Secondary

"I was able to improve my marks. Past year papers and worksheet were given to us. I had a good communication process with the tutors. They taught me well in all aspect." Onwell Majola- grade 12 Banguni Secondary

"Thank you to the manager of the resource centre for providing the programme to our rural school. Personally I benefitted from them math's and science classes. That tutors are very good thank you." Simphiwe Ngubane - Grade 12 Shekembula Secondary

"Our teachers did not give us enough work in a short space of time. The tutors form the center help us a great deal to cope with things I did not understand. Thank you". Sandile Zungu - Grade 12 Stanger south

"I have gained more knowledge from thy programme and I will produce good result. Thank you. Nedbank founder. Resource center and tutor, keep it up." Candice mthembu -Grade 12 Tshelenkosi secondary

"I was luck to attend the programme. I learnt maths, science and computers. I also received stationary. Thank you nedbank foundation." Xoliswa mdluli -Grade 12 Banguni secondary

"Resource center, your tutors where excellent. They made work much easier and I leant a number of short cut method to solve problems. I khow I'm going to produce good result." Wisdom Torimirashiri - Grade 11 Groutville High

"The BOE Maths and Science Programme provided me with a new incentive to increase my studying pace and I am sure I am going to do well." Nokubonga Makhoba - Grade 12 Thukela High School

"The tutors are very good and they are patient. They work step by step making it easy to catch up on the lessons taught." Sizwe Ngcobo - Grade 12 Thukela High School

"This BOE program has done me proud as a result my marks have improved a lot. I want to thank the resource centre tutors for a good method." Lindokuhle Mhlongo - Grade 12 Impoqabulungu Secondary

"Thank you, you sent us excellent teachers for Maths and Science. They explained to me in detail. I know I'm going to pass Maths and Physics." Zandile Mbatha - Grade 11 Tshana High

"I am unable to pay for extra lessons but you made it possible for the tutors to come to our schools in the area of Mandeni. They taught us very and I understood their lessons." Fezeka Dube - Grade 12 Impogabulungu Secondary

"The BoE foundation helped me in Maths & Science and Career Guidance and I also became computer literate. Thank you for helping and seeing to our future." Luyanda Zulu - Grade 11 Udumo High

"During August we went to the Resource Centre for Maths and Science programme. In that short period we also got to learn about computers and the tutors guided us on career choices." Lungile Shandu - Grade 11 Impoqabulungu Secondary

"Transport was a problem for me but the Resource Centre made it all possible. The teachers know their work and my marks also improved." Senzo Myeni - Grade 11

THUKELA HIGH SCHOOL



ILEMBE DISTRICT





MANDENI WARD

Enquiries: M.I. MHLONGO

Tel. No.: 079 204 5171 Fax No : 079 200 0658

Date: 24 - 08 - 2012

The Manager Sappi Resource Centre Stanger 4450

Dear Sir

Letter of gratitude

On behalf of the school and SGB, I would like to express a sincere gratitude for providing Mathematics and Physical science tuition to our Grade 11 and Grade 12 learners. Learners benefitted and gained knowledge from the tuitions.

I would also like to thank the following:

- Educators who sacrificed their time teaching our learners.
- The sponsors that were involved in the project to make it a success.

I hope that the project will continue as it helps our disadvantaged learners.

Thank You

(Deputy Principal)

PROVINCE OF KWAZULU-NATAL
THUKELA SECONDARY SCHOOL
P.O. BOX 1024 SUNDUMBILI 4481

2 4 AUS 2012

TELIFAX: (032) 454 1439 DEPUTY PRINCIPAL - 1 PARTMENT OF EDUCATION

SMT: Gumede S.V. (Principal), Mhlongo M.I & Govender L.(Deputy Principals), Khoza A.M., Nycle S.S., Mkhwanazi T., & Shandu T.S. (HOD's)



PROVINCE OF KWAZULU – NATAL DEPARTMENT OF EDUCATION

CLUSTER A - NONOTI WARD - BANGUNI

Address: **Bulwer Farm** P.O. Box: 5015 Telephone: (032) 4837907 Ikheli: Emdlebeni area Isikhwama seposi: Stanger Fax: (032) 4837907 Stanger 4450 Postal code: Cell: 073 520 4693 S.S. Zungu 10/09/2012 Enquiries: Reference: Date: Imibuzo: lnkomba: Usuku: Verwysing: Datum:

LETTER OF GRATITUDE TO SAPPI RESOURCES CENTRE

The SGB has a pleasure to convey the words of appreciation to Sappi Resource Centre for demonstrating its giant leap in improving the standard of performance to our grade 11 and 12 learners. This fruitful partnership has been in operation for more than four years

Our school are situated in the deep rural area where-in the assistance of Sappi Resource Centre is needed desperately.

Since our learners attended these projects, we realised the improvement in their standard of performance in maths and sciences subjects. We have 90% former Nedbank and Anglo American projects learners who are enrolled with different universities to persue their careers.

The two projects Nedbank for grade 11 and Anglo American for grade 12 have done us proud. We would like to thank Sappi Resource Centre Board of Trustees under the leadership of Mr. A. Gavender to consider our school to be part of these projects.

Thank you

Mr S.S. Zungu (Principal)

SCHOOL STAMP

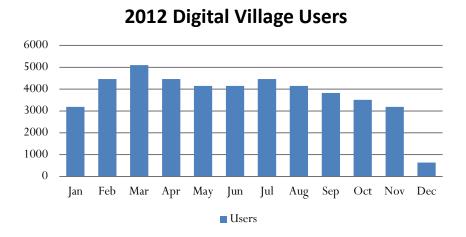
OPERATIONS

DIGITAL VILLAGE

Over 70% of current job opportunities require computer literacy at entry levels. Geographic and financial restraints make it impossible for many of the schools in the area to provide their learners with the necessary resources to bridge the gap in the so-called digital divide. The Resource Centre's digital village addresses this major lack of resources through the provision of computers.

Not only do computers connect users to the rest of the world via e-mail and the internet, they also provide the tools needed for completion of assignments, business transactions, research and entertainment. We are indeed grateful to our sponsors Internet Solutions - for supplying internet facilities, email and for monitoring our firewall and Microsoft - for the donation of our Operating Systems, Office and Server software. Our computers are installed with both Microsoft Office 2003 and 2007 for user preference and have Adobe reader. The Centre uses a top anti-virus and anti-spam programme and has various filters in place to block unwanted sites. Our computer maintenance contract with a local computer company helps to keep our computers well maintained.

During the afternoons the digital village is a hub of activity as scholars come from near and far to utilise the computers to research and print assignments and to interact with friends around the globe on social media sites. Adults and tertiary students are encouraged to use the computers in the mornings to complete their work, thus allowing more computers to be available for the scholars in the afternoons. The Centre is extremely busy before examinations commence, but there is a lull during exams and the longer holidays as many of the scholars travel to their family homes in the rural areas.



COMPUTER LITERACY

Basic Computer Literacy Classes

Upon registration, members who are not confident on the computers are encouraged to join our free computer literacy classes. We also offer free classes to schools; orphanages and people singled out by Child Welfare KwaDukuza. In 2012, 580 people benefitted from our computer literacy classes.

Microsoft Unlimited Potential Computer Fundamentals Classes

The Microsoft Unlimited Potential Computer Fundamental courseware was donated by Microsoft for the Centre to conduct basic computer classes. This is a 16 hour course which includes Introduction to computers, Operating systems, Word

processing, Spreadsheets, Presentations and Using the World Wide Web. Certificates are issued on successful completion of the course.

School CAT Programme

Many rural schools without computers have offered Computer Application Technology (CAT) as a subject to their learners. These schools rely on the Centre as a venue for their CAT practical lessons. Educators bring their learners by taxi to the Centre and utilise the computers for 3 to 4 hours in the day. The Centre is also used as an exam centre for the school CAT programmes.

TECHNOLOGY PROGRAMME

Our technology programme is a step forward in addressing engineering human resource development as well as the promotion of technology. School learners are identified in grade 7 through to grade 12 to participate in lessons that equip and prepare them for the future. The Centre goes out of its way to prepare our youth for the working environment by developing basic life skills, as well as focusing on physics and mathematical concepts. The following technological and mechanical principles are taught in module 1 using Lego Dacta:

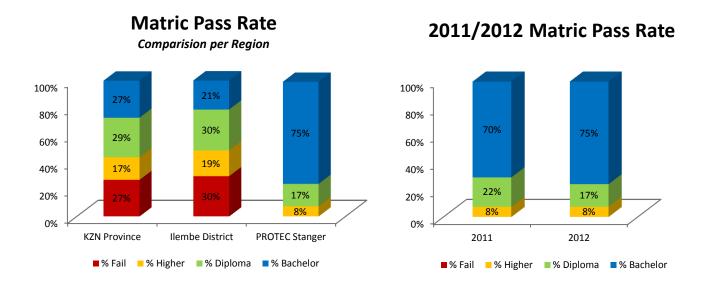
- What is technology?
- Force and Structure
- Wheels and Axles
- The lever principle

- The pulley principle
- Gearing systems
- Energy systems
- Pneumatic systems

Two local schools, Dawnview Primary and Ashram Primary, enrolled for the technology classes for 2012. Each school was represented by 2 classes to complete the 10 week course.

PROTEC STANGER

The Resource Centre is the base for the highly successful Sappi sponsored Programme for Technological Careers (PROTEC) established in KwaDukuza in 1998. The Vacation School and the Saturday School Programmes are held at the Centre. PROTEC Stanger has 3 classes: Grade 10, Grade11 and Grade 12, learners attend Mathematics, Physical Science, English and World of Work classes on Saturdays. Throughout the year numerous professionals addressed the learners on various careers. Spokespersons include: Doctors, engineers, scientists and financial professionals. The total number of Bachelor passes has increased since 2011. PROTEC Stanger boasts 100% pass rate and a high placement rate of 85%.



CAREER DEVELOPMENT

The Centre has a Career Quest room where our career guidance officer interviews learners together with their parents. From Myers Briggs tests conducted he suggests career paths suitable to their ability and personality. He then provides insight into the various careers, financial aid and other resources available and assists learners to fill CAO forms for university entrance as well as bursary forms. This is an ongoing service. In 2012, 280 learners were assisted with career guidance.

VOLUNTEER SKILLS PROGRAMME

Volunteers gain a variety of skills at the Centre which increases their chance of acquiring employment. The Centre assists our volunteers with CV preparation and interview skills and makes every effort to secure employment locally but also encourages our volunteers to apply for jobs nationwide. To date 70 former volunteers have successfully acquired employment due to the skills obtained at the Centre.

WORK SKILLS TRAINING

Mr Price opened a new store in KwaDukuza in November 2012. Through the KwaDukuza Resource Centre, the Red Cap Foundation conducted life skills and job preparation skills training for placement into their Mr Price KwaDukuza and Ballito branches. Youth residing in and around KwaDukuza attended the two week workshop at the Centre. Students who successfully completed the training were interviewed for employment at Mr Price and underwent a further two weeks onsite training. Many of the successful candidates were selected from our funded skills programmes. Mr Price management was extremely pleased with the calibre and diversity of the applicants we supplied.

TRAVEL AND TOURISM LEARNERSHIP PROGRAMME

The iLembe Travel and Tourism learnership programme was held at the Centre throughout the year. Our conference centre was utilised for learner workshops at a reduced fee due to the long duration of the programme. The learnership students were based in and around KwaDukuza at various organisations. Two students were based at the Centre in 2012 where they gained valuable skills needed for future employment.

STAFF TRAINING

The General Manager and Projects Manager attended a week long capacity building workshop for NGO's at UNISA in Durban. The entire cost of the accommodation, resource materials, etc. had been borne by ABSA. The workshop had been very interesting, directed at community profiling, fundraising, project development and management, monitoring and evaluation processes and report writing. The Centre is appreciative to Absa for the opportunity afforded to attend this informative workshop.

Following the upgrade of our Pastel Partner accounting software to the new Pastel Partner NGO software and the installation of our point of sale, the financial manager attended a Pastel course on the new programmes.

The staff attended an advanced Microsoft Office training programme in Word and Excel.

IPN 2012 CONFERENCE

The IPN 2012 Conference (11th International Education Business Partnership Network Conference) organised in partnership with MIET Africa utilised the KwaDukuza Resource Centre for one of the site visits for the international delegates attending the week-long meeting held at the Moses Mabhida Stadium in Durban. The theme for the conference was: Partnerships that inspire young people in Science, Technology, Engineering and Mathematics (STEM). Sappi played a significant role at the conference and both the KwaDukuza Resource Centre and PROTEC were highlighted as top CSI programmes.

CHILD WELFARE KWADUKUZA WINTER FAIR 2012

The KwaDukuza Resource Centre plays a small role in helping the Child Welfare KwaDukuza organisation with administration for their annual Winter Fair. The Winter Fair raises funds to enable the successful implementation of community programmes. This is indeed a huge undertaking and we are happy to be associated with serving the community and also appreciate the magnanimous work of the society in our various communities.

FOOD FOR LIFE

Food for Life is a nonsectarian and non-discriminating organization that respects all religions and cultural traditions and has volunteers from all religious and racial backgrounds who are involved in programs all over the world. Together with the Centre, Food for Life fed scholars from rural schools in the Mandeni area who participated in our funded MST programme.

FUNDED MST PROJECTS

NEDBANK FOUNDATION GRADE 11 & 12 MST PROGRAMME

The Nedbank Foundation once again funded our MST Programme for Grades 11 and 12 learners in the Sakhamkhanya and Bulwer Farm areas. Learners attended classes at the Centre after school and during the July school holidays. The turnout was excellent. Intervention classes also took place at a central location, Shekembula High School, for one week during the September holidays. Additional learners from the participating schools were allowed to attend these classes, giving as many learners as possible an opportunity to better their results in the final examinations. The learners were transported to the Centre each Saturday in September to receive career guidance and computer tuition. All the matric learners (40) achieved a 100% pass rate with 25 achieving results that enabled them to study at university, 12 diploma passes and 3 obtained higher certificate passes.

Nedbank Foundation Uniform and stationery handout

Nedbank Foundation donated basic school resources such as uniforms, shoes, stationery and bags to learners from our associated schools, thereby allowing learners to start their school year on a positive note. The recipient learners were selected through the assistance and guidance of the principals and educators who work with the learners on a daily basis. The learners were from the following schools:

- Banguni Secondary School Emdlebeni area
- Groutville Secondary School Groutville area
- Imbuyiselo Secondary School Sakhamkhanya area
- Shekembula High School Bulwer Farm
- Stanger South Secondary Stanger area
- Tshelenkosi Secondary School –Shakaville area

NEDBANK PRIVATE WEALTH GRADE 11 AND 12 MST PROGRAMME

The following schools participated in an extensive Grade 11 and Grade 12 intervention programme funded by Nedbank Private Wealth, formerly BoE: Impoqabulungu, Udumo, Tshana and Thukela Secondary Schools.

Learners completed an initial evaluation to guide the direction of the lessons. The programme was held at Impoqabulungu Secondary School in the Mandeni area during the July school holidays. The attendance was excellent, exceeding over 50 learners per grade. Thereafter, learners were transported to the Centre each Saturday in August from 08h30 till 14h00. The learners did comprehensive lessons in Mathematics and Science and covered career options, English and computers.

The learners were given refreshments each Saturday and on the final day of the programme they were presented with bags and books.

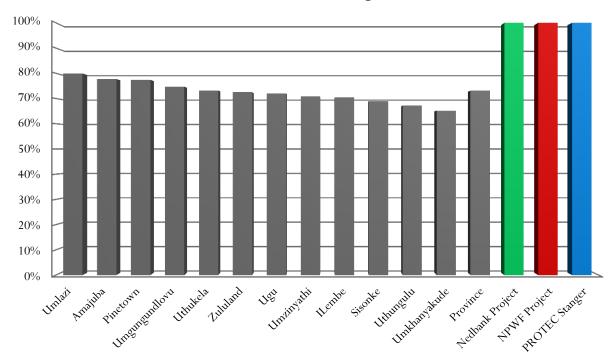
ANGLO AMERICAN CHAIRMAN'S FUND EDUCATOR TRAINING

Anglo America Chairman's Fund had realigned its funding focus from learner support to educator support. In 2012 they funded our Primary School Maths and Natural Science Educator Training. This programme carries over to 2013. The outcomes will realise workbooks for Grade 4, 5 and 6 which educators can utilise in the classroom. The first workshop for the educators took place in November 2012.

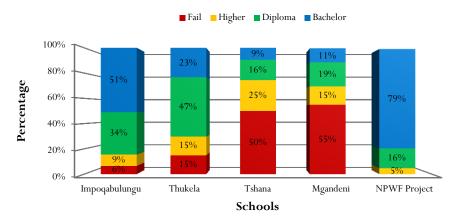
MST 2012 RESULTS

Once again our matric results from our PROTEC, Nedbank Foundation and Nedbank Private Wealth (formerly BoE) learners have been very pleasing. Our learners achieved a 100% pass rate, with an average of 72% of our overall learners receiving a Bachelors pass, 22% receiving a Diploma pass and 6% receiving a Higher Certificate pass.

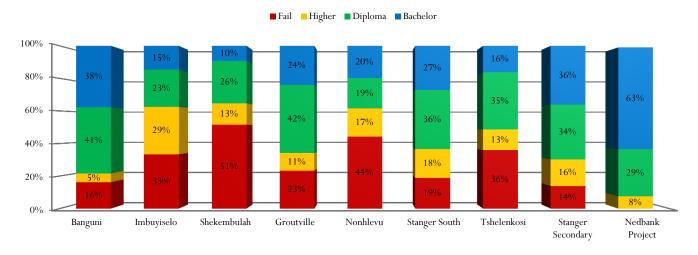
Districts ranked in order of pass rate: 2012



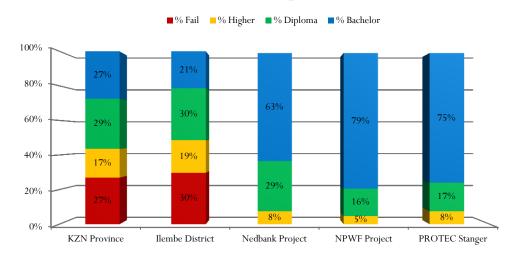
Nedbank Private Wealth Foundation - Participating schools pass rates



Nedbank Foundation - Participating schools pass rates



KwaDukuza Pass rates compared to KZN Districts



FUNDED SKILLS PROJECTS

ABSA AND DG MURRAY TRUST SKILLS DEVELOPMENT PROGRAMMES

The Centre conducted two concurrent Skills programmes, one sponsored by Absa Foundation and the other by DG Murray Trust. The projects were aimed at post matric youth with preference given to accounting students.

The courses covered by the programme include:

- Business Skills
- Accounting Skills manual
- Pastel Accounting Schools Certified Programme for Grade 10, 11 and 12
- Basic negotiation and conflict resolution
- Goal setting and leadership
- Communications- written and verbal
- Meeting procedures
- Computer Skills

On successful completion of the programme students were presented with a Microsoft Unlimited Potential Computer Fundamentals certificate, a Sage Pastel Certificate and an overall participation certificate. The completion of the Grade 11 and Grade 12 Pastel courses was not mandatory, but the students were encouraged to complete these sections. Those students that did complete the Pastel were certified at a higher level.

REASONS THE CENTRE EXCELS IN THEIR ENDEAVOURS

We excel because we are passionate and strive for excellence in education in order to improve the lives of the local and surrounding rural communities.

- We provide an environment conducive to learning.
- Our tutors are exceptional in their field- they provide motivation and impetus for learners to thrive on.
- Our learners are never short of resources- hardcopies, CD/DVD and internet access.
- Career guidance is an integral part of our programmes; experienced personnel from various fields motivate learners to set career goals.
- We provide up-to-date information regarding bursaries and university courses.
- Our school visits/school contacts keeps the learners on their toes and monitor performance.

GALLERY



MEMBERS BOOKING COMPUTERS



Volunteer assisting members in the digital village



FREE COMPUTER LITERACY CLASSES



MSUP COMPUTER CLASS



A+ COMPUTER LESSON



A+ PRACTICAL LESSON



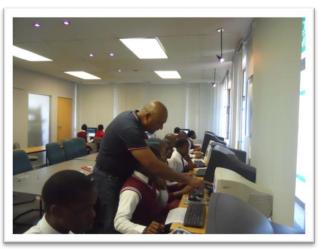
TECHNOLOGY CLASSES



PROTEC STANGER - TALKS BY CAREER PROFESSIONAL



CAREER GUIDANCE



Myers Briggs career aptitude tests



RED CAP WORK SKILLS TRAINING



IPN CONFERENCE- TOUR OF THE CENTRE



NEDBANK PHYSICAL SCIENCE



NEDBANK STATIONERY HANDOUT



NEDBANK BAG PRESENTATION



PARENTS MEETING



PARENTS GO ON TOUR OF THE CENTRE



BOE LEARNERS RECEIVE STATIONERY



BOE LEARNERS RECEIVE MEMBERSHIP CARDS



BOE LESSONS IN RURAL AREA



LEARNERS FILL IN CAO AND BURSARY FORMS



MATHEMATICS AT THE CENTRE



ENGLISH GROUP WORK



PHYSICAL SCIENCE AT THE CENTRE



BOE LEARNERS RECEIVE REFRESHMENTS



Skills students present assignments



SKILLS STUDENTS COMPUTER LESSONS



COMMUNICATION SKILLS



SKILLS STUDENTS LEARN PASTEL ACCOUNTING



SKILLSPROGRAMME COMPLETED

TREASURER'S REPORT



Despite the current economic climate, the Centre continued to receive good financial support from its sponsors. Although there can be various reasons for that, I subscribe it to the ethical manner in which the Centre was run by Mr Alan Govender and the exceptional dedication of the staff.

The Centre managed to raise R1.4 million through sponsored programs and services rendered; this is almost R 260 000 more than last year. Income generated from sales and services grew an impressive 13% albeit from a low base, this is a step in the right direction. The Centre started selling airtime and although the income from these sales was minimal it helps to generate funds. One of the objectives for the future is to deliver more income generating services.

During the past two years the Centre replaced most of its aging computers and servers with new equipment; this led to a 100% increase on the depreciation line. Computers and internet services are an integral part of our value-add to the community and the benefit of reliable equipment can be seen in the increased number of visitors and usage.

A number of schools have been traveling to the Centre by bus to attend workshops and classes on our various programmes and hence we have spent more compared to 2011 on traveling during the financial year.

Overall the Centre managed to come out almost even posting a deficit of R 38 000 that was covered by our contingency funds. Our objective would be to achieve a breakeven point in 2013.

Looking forward the challenging economic situation will necessitate strict financial control and ensuring that our funders keep receiving the value for their funding.

Marthinus Erasmus

Treasurer

AUDITORS REPORT

KWA DUKUZA RESOURCE CENTRE NPC (REGISTRATION NUMBER 2003/002622/08) ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012



Registered Auditors | Accountants | Consultants

Physical Address:

22 Samora Machel Street Formeny Affinal Street Durban 2001

84 Balcomb Street Stanger 4449

Postal Address:

P O Box 303 Durban 4000

P O Box 501 Stanger 4450

Contact Details:

Tel: +27(0)31 337 3311 Fax: +27(0)31 337 3312

Tel: +27(0)32 551 1111 Fax: +27(0)32 552 1111

Docex 304, Durban Web: www.nkonki.com

Incorporating Mahomedy Omar Paruk (formerly Horwath Mahomedy Omar Paruk)

Fach member of the network is incensed to include "Nkonkr" in its legal nume but remains a separate and independent legal on by

KWA DUKUZA RESOURCE CENTRE NPC (REGISTRATION NUMBER 2003/002622/08) ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

General Information

Country of incorporation and domicile	South Africa
---------------------------------------	--------------

Nature of business and principal activities
Educational institution dedicated to supporting educational initiatives in

the local community.

Directors M.M. Mazive (Chairman)

M.H. Erasmus (Treasurer)

F.D. Kramer

J . Govender (deceased on 06 September 2012)

K.K. Gokar P. Sham S. Naicker

T.V. Reddy (deceased on 18 September 2012)

W.M. Luthuli Z. Schwalbach

Registered office 84 Balcomb Street

Stanger 4449

Business address 1st Floor Old Mutual Building

Corner of Gizenga and Hulett Street

Stanger 4449

Postal address P.O. Box 3049

Stanger 4450

Banker Nedbank Limited

Auditor Nkonki KZN

Chartered Accountants (S.A.)

Registered Auditors 84 Balcomb Street

Stanger 4449

Company registration number 2003/002622/08

Level of assurance These annual financial statements have been audited in compliance

with the applicable requirements of the Companies Act 71 of 2008.

Preparer of financial statements The annual financial statements were independently compiled by Y.M.

Paruk CA (S.A) who is a partner at Nkonki KZN.

Date published 07 June 2013

KWA DUKUZA RESOURCE CENTRE NPC (REGISTRATION NUMBER 2003/002622/08) ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

Index

The reports and statements set out below comprise the annual financial statements presented to the members: Index Page 3 - 4 Independent Auditor's Report 5 Directors' Responsibilities and Approval Directors' Report 7 Statement of Financial Position 8 Statement of Comprehensive Income Statement of Changes in Equity 9 10 Statement of Cash Flows 11 - 13 Accounting Policies 14 - 17 Notes to the Annual Financial Statements The following supplementary information does not form part of the annual financial statements and is unaudited: 18 Detailed Statement of Financial Performance



Registered Auditors | Accountants | Consultants

Physical Address:

22 Samora Machel Street Formedy Alived Street, Durban 400 I

84 Balcomb Street Stanger 4449

Postal Address:

P O Box 303 Durban 4000

P O Box 501 Stanger 4450

Contact Details:

Tel: +27(0)31 337 3311 Fax: +27(0)31 337 3312

Tel: +27(0)32 551 1111 Fax: +27(0)32 552 1111 Docex 304, Durban

Web; www.nkonki.com Incorporating Mahomedy Omar Paruk (formeriy Horwath Mahomedy Omar Paruk)

Independent Auditor's Report

To the members of Kwa Dukuza Resource Centre NPC

We have audited the annual financial statements of Kwa Dukuza Resource Centre NPC, which comprise the directors' report, the statement of financial position as at 31 December 2012, the statement of comprehensive income, statement of changes in equity, statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes as set out on pages 6 to 17.

Directors' Responsibility for the Annual Financial Statements

The company's directors are responsible for the preparation and fair presentation of these annual financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and in the manner required by the Companies Act 71 of 2008. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the annual financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on these annual financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the annual financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the annual financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the annual financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the annual financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the annual financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for qualified opinion

In common with similar organisations, it is not feasible for the entity to institute accounting controls over cash collections from donations prior to the initial entry of the collections in the accounting records. Accordingly it was impracticable for us to extend our examination beyond the receipts actually recorded.



3

Nkonki KZN Partners:

Ahmed Mahomedy - B.Com, CA(SA) Hussun Omar - B.Com, Dip.Acc, CA(SA) Yusuf Paruk - B. Acc, CA(SA) Farouk Haffejee - B.Com, B.Compt(Hons), CA(SA) Mahommed Motala - B.Com, PG Dip(Acc), CA(SA) Razia Timol - B.Com(Hons), CA(SA)

Nkonki Inc (JHB) Partners:
Nkonki Inc (JHB) Directors:

Mitesh Patel - CA(SA) Myume Sihele - MSC Computer SC(US) Brian Mungofa - CA(SA) Nyarai Muzarewetu - CA(SA) Peter K Njinu - CPA(K) MBA(Wits) Dr Steven Firer - DBA, CA(SA), IFRS(ACCA) RA Ahmed Pandor - CA(SA), CISA, MBA Sangeeta Kallen - CA(SA)

Mzi Nkonki - CA(SA) Sindi Zilwa - CA(SA)

Each member of the network is licensed to include "Nkonki" in its legal name but remains a separate and independent legal entity.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the annual financial statements present fairly, in all material respects, the financial position of Kwa Dukuza Resource Centre NPC as at 31 December 2012, and its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and the requirements of the Companies Act 71 of 2008.

Supplementary Information

We draw attention to the fact that supplementary information set out on page 18 does not form part of the annual financial statements and is presented as additional information. We have not audited this information and accordingly do not express an opinion thereon.

NKONKI KZ -

Nkonki KZN Registered Auditor Per: M.A. Motala 07 June 2013 84 Balcomb Street Stanger 4449

Reliability • Responsiveness • Assurance • Tangibles • Empathy

KWA DUKUZA RESOURCE CENTRE NPC (REGISTRATION NUMBER 2003/002622/08) ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

Directors' Responsibilities and Approval

The directors are required by the Companies Act 71 of 2008, to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the company as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with the International Financial Reporting Standard for Small and Medium-sized Entities. The external auditors are engaged to express an independent opinion on the annual financial statements.

The annual financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgments and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the board of directors sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The directors have reviewed the company's cash flow requirements for the next twelve months and, in the light of this review and the current financial position, they are satisfied that the company has or has access to adequate resources to continue in operational existence for the foreseeable future.

The external auditor is responsible for independently reviewing and reporting on the company's annual financial statements. The annual financial statements have been examined by the company's external auditor and their report is presented on pages 3 and 4.

The annual financial statements set out on pages 6 to 17, which have been prepared on the going concern basis, were approved by the board of directors on 07 June 2013 and were signed on its behalf by:

Directors' Report

The directors submit their report for the year ended 31 December 2012.

1. Review of activities

Main business and operations

The company continued to operate as an educational institution dedicated to supporting educational initiatives in the local community. The company achieves this objective by providing venues and equipment for public schools and educational institutions engaged in public benefit activities, supplementary tuition and outreach programs for the needy, all within the greater Kwa Dukuza area. The company was incorporated in February 2003 and commenced operations in April 2003.

The operating results and state of affairs of the company are fully set out in the attached annual financial statements and do not in our opinion require any further comment.

Net loss of the company was R32 746 (2011; loss R175 332).

2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

3. Post balance sheet events

The directors are not aware of any matter or circumstance arising since the balance sheet date, not otherwise dealt with in this report or the annual financial statements that would affect significantly the operations of the company or the results of its operations.

4. Directors

The directors of the company during the year and to the date of this report are as follows:

M.M. Mazive (Chairman)

M.H. Erasmus (Treasurer)

F.D. Kramer

J. Govender (deceased on 06 September 2012)

K.K. Gokar

P. Sham

S. Naicker

T.V. Reddy (deceased on 18 September 2012)

W.M. Luthuli

Z. Schwalbach

Secretary

The company did not appoint a secretary during the year and no mandatory requirement exists to make such appointment.

6. Interest of directors and officers

There were no contracts in which the directors had any interest during the period under review.

7. Auditor

Nkonki KZN, represented by M.A. Motala; will continue in office in accordance with section 90 of the Companies Act 71 of 2008.

8. Level of assurance

Although the directors have determined that the company's public interest score is below 100 points, the company's existing Memorandum of Incorporation require the annual financial statements to be audited. Hence, an audit has duly been performed in the current financial period.

Statement of Financial Position

	Note(s)	2012 R	2011 R
Assets			
Non-Current Assets			
Plant and equipment	2	139 081	143 256
Current Assets			
Trade and other receivables	3	191 557	152 918
Cash and cash equivalents	4	1 148 192	1 160 890
		1 339 749	1 313 808
Total Assets		1 478 830	1 457 064
Equity and Liabilities			
Equity			
Retained income	5	1 125 538	1 158 284
Liabilities			
Current Liabilities			
Trade and other payables	6	126 384	34 323
Provisions	7	5 700	4 000
Unspent conditional donations	8	221 208	260 457
		353 292	298 780
Total Equity and Liabilities		1 478 830	1 457 064

Statement of Comprehensive Income

		2012	2011
	Note(s)	R	R
Revenue	9	1 442 470	1 183 870
Operating expenses	10	(1 514 084)	(1 395 455)
Operating loss	11	(71 614)	(211 585)
Interest income	12	38 868	36 714
Interest paid	13	-	(461)
Loss before taxation		(32 746)	(175 332)
Taxation	14	-	-
Loss for the year		(32 746)	(175 332)
Other comprehensive income		-	
Total comprehensive loss for the year		(32 746)	(175 332)

Statement of Changes in Equity

income R	Total equity
1 333 616	1 333 616
(175 332)	(175 332)
(175 332)	(175 332)
1 158 284	1 158 284
(32 746)	(32 746)
(32 746)	(32 746)
1 125 538	1 125 538
	(32 746)

Statement of Cash Flows

	Note(s)	2012 R	2011 R
Cash flows from operating activities			
Cash receipts Cash paid to suppliers and employees		1 403 831 (1 397 479)	1 207 976 (1 108 813)
Cash generated from operations Interest income Interest paid	15 12 13	6 352 38 868	99 163 36 714 (461)
Net cash from operating activities		45 220	135 416
Cash flows from investing activities			
Purchase of plant and equipment	2	(57 918)	(125 575)
Total cash movement for the year Cash at the beginning of the year		(12 698) 1 160 890	9 841 1 151 049
Total cash at end of the year	4	1 148 192	1 160 890

Accounting Policies

1. Presentation of Annual Financial Statements

The annual financial statements have been prepared on the going concern basis in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and the Companies Act 71 of 2008. The annual financial statements have been prepared on the historical cost basis. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

1.1 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

Financial assets measured at cost and amortised cost

The company assesses its financial assets measured at cost and amortised cost for impairment at each reporting period date. In determining whether an impairment loss should be recorded in the statement of comprehensive income, the company makes judgements as to whether there is observable data indicating a measurable decrease in the estimated future cash flows from a financial asset.

The impairment for financial assets measured at cost and amortised cost is calculated based on historical loss data, industry-specific economic conditions and other indicators present at the reporting period that correlate with defaults.

Impairment testing

In making its judgement, management has assessed at each balance sheet date whether there is an indication that assets maybe impaired. If any indication exists, the recoverable amount of the assets is assessed in order to determine the extent of impairment loss, if any. The recoverable amount is the higher of the fair value less cost to sell and the value in use.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 7 - Provisions.

1.2 Plant and equipment

Plant and equipment are tangible items that:

- are held for use in the production or supply of goods or services, for rental to others or for administrative purposes;
 and
- · are expected to be used during more than one period.

Costs include costs incurred initially to acquire or construct an item of plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of plant and equipment, the carrying amount of the replaced part is derecognised.

Plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Depreciation is provided using the straight-line method to write down the cost, less estimated residual value over the useful life of the plant and equipment, which is as follows:

Item	Average useful life
Furniture and fixtures	6 years
IT equipment	3 years
Computer software	2 years
Books and reference material	3 years
Videos	2 years

The residual value, depreciation method and the useful life of each asset are reviewed at each annual reporting period if there are indicators present that there is a change from the previous estimate.

Accounting Policies

1.2 Plant and equipment (continued)

Each part of an item of plant and equipment with a cost that is significant in relation to the total cost of the item and have significantly different patterns of consumption of economical benefits is depreciated separately over its useful life.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss in the period.

1.3 Financial instruments

Initial recognition and measurement

A financial instrument is recognised only when the entity becomes a party to its contractual provision. Financial instruments include cash and cash equivalents, trade and other receivables and trade and other payables. On initial recognition, financial instruments are measured at the transaction price.

Subsequent measurement

Trade and other receivables and trade and other payables

At the end of each reporting period, financial instruments are measured at amortised cost using the effective interest method.

Amortised cost is net of the amount at which the financial instrument is measured at initial recognition, minus repayment of the principal; plus (minus) the cumulative amortisation using the effective interest method of any difference between the amount at initial recognition and the maturity amount, minus reduction for impairment.

Effective interest method is the method of calculating the amortised cost of a financial instrument and of the allocating interest income or expense over the relevant period.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in fair value. These are initially and subsequently recorded at fair value.

Impairment of financial instruments

At the end of each reporting period, financial assets measured at cost or amortised cost are reviewed for objective evidence of impairment. If so, an impairment loss is recognised in profit or loss for the period. If the objective evidence reverses in a subsequent period, impairment losses are reversed in the profit or loss of subsequent periods.

1.4 Impairment of assets

The company assesses at each reporting period date whether there is any indication that an asset may be impaired. If any such indication exists, the company estimates the recoverable amount of the asset. An impairment loss is recognised for the amount by which the carrying amount of the assets exceed its recoverable amount, which is the higher of an asset's net selling price or value in use.

If an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of impairment is recognised immediately in profit or loss.

1.5 Equity

An equity instrument is any contract that evidences a residual interest in the assets of an entity after deducting all of its liabilities.

1.6 Provisions

Provisions are recognised when:

- the company has an obligation at the reporting period date as a result of a past event;
- it is probable that the company will be required to transfer economic benefits in settlement; and
- the amount of the obligation can be estimated reliably.

Accounting Policies

1.7 Revenue

Revenue comprises donations and income earned from fees charged for services rendered and use of facilities. Donations are brought to account on the earlier of receipt or accrual, dependent on the terms and conditions of the donation.

Interest is recognised, in profit or loss, using the effective interest rate method.

1.8 Conditional donations

Revenue received from conditional donations are recognised as revenue to the extent that the company has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met, a liability is recognised.

Notes to the Annual Financial Statements

					2012 R	2011 R
. Plant and equipment						
		2012			2011	
-		Accumulated depreciation	Carrying value	Cost	Accumulated depreciation	Carrying value
Books and reference material	30 914	(30 908)	6	30 91		6
Computer software	247 949	(247 947)	2 19 410	247 94	- '	19 97
Furniture and fixtures T equipment	332 1 51 570 912	(312 741) (451 250)	119 662	324 37 520 77	· · · · · · · · · · · · · · · · · · ·	123 27
r equipment rideos	216	(215)	113 002	21		
otal	1 182 142	(1 043 061)	139 081	1 124 22	4 (980 968)	143 25
- Reconciliation of plant and equi	ipment - 2012	 -				
				Additions 1	Depreciation	Total
Name		t	palance 6	_	_	6
Books and reference material Computer software			2	-	-	2
furniture and fixtures			19 97 1	7 781	(8 342)	19 410
T equipment			123 276	50 137	(53 751)	119 662
/ideos			143 256	57 918	(62 093)	139 081
. Trade and other receiva accrued interest conations receivable - SAPPI Prepaid expense frade receivables	ibles			-	1 574 150 000 36 083 3 900 191 557	150 0 2 9 152 9
I. Cash and cash equivale	ents					
Cash and cash equivalents consi	ist of:					
Cash at bank - Nedbank 32 day r	notice account				36 742	71 9
Julia De During I touburing of UCIV t	account				309 347	223 3
Cash at bank - Nedbank current :	" investment acc	count			801 643	863 8 2
Cash at bank - Nedbank current : Cash at bank - Nedbank "Park It"						
Cash at bank - Nedbank current : Cash at bank - Nedbank "Park It" Cash float					460	
Cash at bank - Nedbank current : Cash at bank - Nedbank "Park It" Cash float				-	460	1 5
Cash at bank - Nedbank current : Cash at bank - Nedbank "Park It" Cash float				-	460 1 148 192	1 5
Cash at bank - Nedbank current : Cash at bank - Nedbank "Park It" Cash float Petty cash on hand				-		1 5
Cash at bank - Nedbank current a Cash at bank - Nedbank "Park It" Cash float Petty cash on hand 5. Retained income Retained income comprises th Accumulated surplus since 01 A	ne following: pril 2003 (incorp	oration date)	poretions or 1			1 5 1 160 8
Cash at bank - Nedbank current of Cash at bank - Nedbank "Park It" Cash float Petty cash on hand 5. Retained income Retained income comprises th Accumulated surplus since 01 Ay Accumulated surplus arising since	ne following: pril 2003 (incorp be inception up t	oration date) until transfer of o		-	1 148 192	1 5 1 160 8
Cash at bank - Nedbank current of Cash at bank - Nedbank "Park It" Cash float Petty cash on hand 5. Retained income Retained income comprises th Accumulated surplus since 01 Ay Accumulated surplus arising since	ne following: pril 2003 (incorp be inception up t	oration date) until transfer of o			1 148 192 70 742	1 5 1 160 8 103 4 1 054 7
Cash at bank - Nedbank current a Cash at bank - Nedbank "Park It" Cash float Petty cash on hand	ne following: pril 2003 (incorp be inception up t rce Centre (pre-	oration date) until transfer of o			1 148 192 70 742 1 054 796	1 5 1 160 8 103 4 1 054 7 1 158 2

Notes to the Annual Financial Statements

			2012 R	2011 R
7. Provisions				
Reconciliation of provisions - 2012				
	Opening balance	Additions	Utilised during the	Total
Provision for audit fees	4 000	5 700	year (4 000)	5 700

The provision for audit fees represents management's best estimate of the cash flow that will be required to settle the liability, based on prior experience and approved budget fee proposal.

8. Unspent conditional donations

	Opening balance	Total received for the year	Recognised in profit and loss	<u>Unspent</u> portion - 2012	<u>Unspent</u> portion - 2011
ABSA	107 216	150 000	(107 216)	150 000	107 216
Anglo American Chairman's Fund	4 200	75 200	(8 192)	71 208	4 200
D.Ğ. Murray Trust	139 001	-	(139 001)	-	139 001
Nedbank Foundation	10 040	150 000	(160 040)	-	10 040
•	260 457	375 200	(414 449)	221 208	260 457

Each of the above donations had conditions attached to the activity or manner in which they could be spent. The unspent portions relating to the above projects will in all likelihood be utilized and spent in the next financial year and will be recognised as income at that point. A summary of how monies are required to be spent is provided below:

Name	Project required	
ABSA	Donations to be spent on Skills Development workshops for matriculants	post
Anglo American Chairman's Fund	Donations to be spent on Maths, Science and Technology we	orkshops
D.G. Murray Trust	Donations to be spent on Skills Development workshops for matriculants	post
Nedbank Limited	Donations to be spent on Maths, Science and Technology we	orkshops
9. Revenue		
Donations Printing and service fees Registration fees Stationery and related items	1 305 996 92 329 36 774 7 371	1 054 831 93 030 35 725 284
	1 442 470	1 183 870
10. Operating expenses		
Operating expenses maybe classified by fun		
Administration expenses	15 870	13 000
Distribution and marketing expenses Other operating expenses	15 142 1 483 072	9 115 1 373 340
· · · · · · · · · · · · · · · · · · ·	1 514 084	1 395 455

Notes to the Annual Financial Statements

	2012 R	2011 R
11. Operating loss		
Operating loss for the year is stated after accounting for the following:		
Auditor's remuneration		
- current year fees	14 000	13 000
other services	670	•
prior year under provision	1 200	•
Depreciation on plant and equipment	62 093	30 541
Employee costs	581 814	526 347
Loss on scrapping of plant and equipment	•	18
Rental of equipment	17 146	26 604
Rental of premises	286 286	283 079
Repairs and maintenance	7 051	5 970
12. Interest income		
Cash at bank - Nedbank 32 day notice account	1 513	1 524
Cash at bank - Nedbank "Park It" account	37 355	35 190
	38 868	36 714
13. Interest paid		
South African Revenue Services	<u> </u>	46
14. Taxation		
No provision for taxation has been made as the income of the company is exempt fitte Income Tax Act, 1962.	rom tax in terms of Section 10	0(1)(cN) of
15. Cash generated from operations		
Loss before taxation	(32 746)	(175 332
Adjustments for: Depreciation on plant and equipment	(32 746) 62 093	30 54
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment	62 093	30 54 1
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income	, ,	30 54 11 (36 71-
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income Interest paid	62 093 - (38 868)	30 54 11 (36 71 46
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income Interest paid Movements in provisions	62 093	30 54 1 (36 71 46
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income Interest paid Movements in provisions Changes in working capital:	62 093 (38 868) 1 700	30 54 1 (36 71 46 (80
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income Interest paid Movements in provisions Changes in working capital: Trade and other receivables	62 093 (38 868) 1 700 (38 639)	30 54 1 (36 71 46 (80
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income Interest paid Movements in provisions Changes in working capital: Trade and other receivables Trade and other payables	62 093 (38 868) 1 700 (38 639) 92 061	30 54 11 (36 71- 46 (80) 24 10- (3 57-
Adjustments for: Depreciation on plant and equipment Loss on scrapping of plant and equipment Interest income Interest paid Movements in provisions Changes in working capital: Trade and other receivables	62 093 (38 868) 1 700 (38 639)	,

Notes to the Annual Financial Statements

R	R
Salary and	Total
167 370	167 370
Salary and bonus	Total
154 980	154 980
_	47
	bonus 167 370 Salary and bonus

The lease on the rental of premises is currently under negotiation.

Detailed Statement of Financial Performance

	Note(s)	2012 R	2011 R
Revenue	<u>·</u>		
Donations			
- ABSA			
		107 216	67 314
- Anglo American Chairman's Fund		8 192	65 800
- D.G. Murray Trust		139 001	18 911
- Nedbank Foundation		160 040	125 960
- Nedbank Private Wealth		163 000	-
- Sappi Limited		600 000	650 000
- Other		128 547	126 846
Printing and service fees		92 329	93 030
Registration fees		36 774	35 725
Stationery and related items		7 371	284
	9	1 442 470	1 183 870
Operating expenses			
Auditor's remuneration			
- current year fees	11	(14 000)	(13 000)
- other services		(670)	
- prior year under provision		(1 200)	-
Bank charges		(2 780)	(714)
Cleaning		(76 725)	(70 658)
Computer expenses		(102 037)	(108 597)
Depreciation	2	(62 093)	(30 541)
Employee costs	11	(581 814)	(526 347)
Insurance		(22 053)	(22 053)
Internet subscription		(35 090)	(23 944)
Licences		(15 088)	(21 164)
Loss on scrapping of plant and equipment	11	•	(18)
Magazines, books and periodicals		(798)	(635)
Marketing and branding		(15 142)	(9 115)
Membership cards		· -	(70)
Printing and stationery		(47 624)	(46 542)
Rental - equipment	11	(17 146)	(26 604)
Rental - premises	11/18	(286 286)	(283 079)
Rental - share of rates and municipal expenses		(160 360)	(150 062)
Repairs and maintenance	11	(7 051)	(5 970)
Security		(2 400)	(2 400)
Staff welfare		(3 724)	(2 804)
Telephone and fax		(18 408)	(18 670)
Training		(6 500)	(6 879)
Travel and entertainment		(35 095)	(25 589)
		(1 514 084)	(1 395 455)
Operating loss before interest		(71 614)	(211 585)
Interest income	12	38 868	36 714
Interest paid	13	-	(461)
		38 868	36 253
Loss before taxation	4.4	(32 746)	(175 332)
Taxation	14	.	-
Loss for the year		(32 746)	(175 332)

¹⁸The supplementary information presented does not form part of the annual financial statements and is unaudited

DONORS

Listed in alphabetical order

- Absa Foundation Skills Development for Post Matriculants
- Anglo American Chairman's' Fund Primary School MST Educator Training
- D. G. Murray Trust Skills Development for Post Matriculants
- Internet Solutions Internet Service Provider (In-kind)
- K9 Security Services Security (In-kind)
- KwaDukuza Municipality General Assistant (In-kind)
- Microsoft Software (In-kind)
- Nedbank Foundation MST for Grade 11 and Grade 12 Learners
- Nedbank Private Wealth MST for Grade 11 and Grade 12 Learners
- Nkonki KZN Reduced Audit Fees (In-kind)
- Randees Electrical cc Electrical Labour (In-kind)
- Reliance Printing Works Reduction in printing costs (In-kind)
- Sappi Limited Operation costs (Principal Funder)























NEEDS OF THE CENTRE

With your help we can continue to offer services and resources to underprivileged people and equip them with life skills.

Benefits of donating to the KwaDukuza Resource Centre

- A special function will be held highlighting specific donations.
- Donors will receive Tax benefits (A Section 18A receipt will be issued.)
- Sponsorship will be highlighted in our local newspapers
- Donors will feature on our website
- Donors will receive branding (All donations of R 50 000.00 or more will have their company logo displayed on the windows of the Resource Centre).

Types of donations

A. Monetary donations

A plaque carrying your sponsorship will be mounted on each donated item

- Cubicle donation R 1 500.00 per cubicle per annum
- Computer donation R 8 000.00 for the life of the computer (3 to 6 years)
- Conference chair with writing tablet R 600.00 for life of chair.
- Or any substantive item that is donated to the Centre.

B. Project Funding

All project budgets are setup to meet funder's specifications and requirements. The Centre is involved in a number of educational projects at the Centre, and on school sites. The Centre would like to be considered for further educational projects that organisations or corporates may want to fund:

Examples of projects the Centre has been involved in:

- Mathematics, Science and Technology Education for Primary schools and secondary schools.
- Educator development for Non Specialists in a particular subject field.
- Physical Science, Mathematics, English and Accounting intervention for Grade 10,11 and 12 learners.
- High-Tech Technology classes for learners and educators
- Pastel Accounting for educators and school financial personnel.
- Career counselling for learners
- Computer literacy classes for learners and adults
- CAT lessons for schools that do not have computers
- Certified basic Office Based computer course using Microsoft Unlimited Potential Curriculum
- Teacher upgrade for underprivileged educators who find it difficult to cope in the classroom
- School Governing Body's Policy Plan
- HIV/Aids workshops for learners, educators and parents
- Skills development for post matric students

C. In-kind Donations

- Electrical maintenance (replacing of lights, repairs and maintenance)
- Blinds (The Centre blinds are outdated and need to be replaced)
- Flooring (Carpeting, tiling or laminate flooring)
- Painting
- General office equipment
- Computers
- Security
- Air conditioners
- Expertise in a certain fields (e.g. Auditing, web design, computer facilitation, etc.)

There are numerous items that the Centre requires that have not been listed above. If you feel that you are in a position to assist the Centre in any way, please contact the Centre.

Contact person: Sharon Olivier Tel: +27 (0)32 551-6251

Email: sharon@resourcecentre.org.za

THANKS AND APPRECIATION

The Board of Directors and the Resource Centre Management place on record our sincere thanks and appreciation to all our donors who have helped to make the Centre functional and productive in terms of its objectives.

To the members of the Kwa Dukuza Resource Centre who have utilised the Centre with the utmost care, to the educational fraternity, who have utilised the Centre's resources and have benefited a great deal, and last but not least, thank you to the community at large for your continued support.

We thank you!



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